



## APPLICANT NOTICE & REQUEST FOR INFORMATION

It is the policy of The Boys & Girls Aid to provide equal employment opportunities to all people. The agency does not unlawfully discriminate on the basis of race, color, national origin, religion, sex, sexual orientation, age, disability, marital status, veterans' status, source of income, political status, or any other legally protected class. The agency has been and is fully committed to assuring equal opportunity and equal consideration to all potential and current employees. This applies to all areas of employment including recruiting, hiring, training and developing, promoting, transferring and termination, compensation and all other conditions and privileges of employment in accordance with applicable federal, state, and local laws. A similar non-discriminatory policy covers: A) the services provided by the agency; and B) its dealings, business or otherwise, within the community.

### Dear Applicant:

In an effort to measure the success of the agency's recruitment program, we ask that you provide the Human Resources Department with the following information. The information on this survey is voluntary and will be kept confidential. The information will not be kept with or reviewed in connection with your application for employment. Providing the information will in no way subject the applicant or employee to any adverse treatment, and the information will be used only in support of furthering the recruitment program in accordance with Civil Rights Laws and to meet reporting requirements. We appreciate your assistance. Thank you.

POSITION which you are applying for: \_\_\_\_\_

JOB NUMBER: \_\_\_\_\_ TODAY'S DATE: \_\_\_\_\_

REFERRAL SOURCE - Please indicate how you were referred to The Boys & Girls Aid:

Please check (  ) appropriate box(es).

Friend/Associate	Other: _____	Newspaper: _____
State Employment Office	Agency Website	Online Source: _____

RACE AND ETHNIC IDENTIFICATION:

Hispanic or Latino/a	White (not Hispanic or Latino/a)
Black or African American (not Hispanic or Latino/a)	Native Hawaiian or Other Pacific Islander (not Hispanic or Latino/a)
Asian (not Hispanic or Latino/a)	American Indian or Alaskan Native (not Hispanic or Latino/a)
Two or More Races (not Hispanic or Latino/a)	Prefer not to answer

GENDER:

Male	Female	Prefer not to answer
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VETERAN STATUS:

Veteran	Non veteran	Prefer not to answer
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